

# SAP – ARIBA COURSE CONTENT

## **Ariba Overview**

- ✓ About Ariba

## **Ariba Sourcing**

- ✓ Sourcing overview
- ✓ Building your sourcing event: Rules, Team & Suppliers
- ✓ Building your sourcing event: contents
- ✓ running your sourcing event
- ✓ Managing Surveys
- ✓ sourcing events with monetary bidding
- ✓ Reviewing and Publishing an Event
- ✓ Microsoft Excel Import and Export
- ✓ Practice Exercises
- ✓ Hands on workshop

## **Ariba Contract Management**

- ✓ Overview of Contract Management Process
- ✓ Desktop File Synchronization (DFS)
- ✓ Contract Workspace
- ✓ Contract Request
- ✓ Templates
- ✓ Contract Reports
- ✓ Contract Compliance
- ✓ Contract Authoring
- ✓ Practice Exercises
- ✓ Hands on workshop

## **Ariba P 2 P (Procure To Pay)**

- ✓Ariba P2P Overview
- ✓Ariba P2P process
- ✓ Master Data (Users, finance etc.)
- ✓Ariba integration with ERP(SAP,JD Edwards)
- ✓Ariba Network
- ✓Ariba Dashboard
- ✓ Requisition
- ✓ Approval flow
- ✓ Receiving
- ✓ Invoice
- ✓ Invoice Reconciliation
- ✓ Payment
- ✓ Practice Exercises
- ✓ Hands on workshop

## **Ariba Supplier Information and Performance Management**

- ✓ Onboard Suppliers and Capture Supplier Information.
- ✓ Get More details about Certification, sustainability

- ✓ Review and Approve Suppliers
- ✓ Track Supplier Performance
- ✓ Run Stakeholder surveys
- ✓ Track using scorecards
- ✓ KPI's
- ✓ Manage Performance
- ✓ Reporting
- ✓ Practice Exercises
- ✓ Hands on workshop
- Ariba Spend Visibility**
- ✓ Data Enrichment
- ✓ Data Analysis
- ✓ Analytical Reports